



## State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS  
OFFICE OF LOCAL & STATE CODE INSPECTIONS

SOUTHERN REGIONAL OFFICE  
852 SOUTH WHITEHORSE PIKE  
HAMMONTON, NJ 08037

MIKIE SHERRILL  
*Governor*

DR. DALE G. CALDWELL  
*Lieutenant Governor*

JACQUELYN A. SUÁREZ  
*Commissioner*

**ALL INSPECTION REQUESTS SHOULD BE SUBMITTED ONLINE AT:**

<https://fs2.formsite.com/njdca/d843oruyzp/index.html>

**OR USE THE QR CODE BELOW. KEEP THE CONFIRMATION NUMBER FOR  
REFERENCE: FOUND UNDER LARGE GREEN CHECKMARK RECEIVED UPON  
SUBMITTAL**

**YOU WILL ONLY BE CONTACTED IF THERE IS AN ISSUE WITH YOUR REQUEST.**

PLEASE READ THE REGULAR TOWN SCHEDULE AND **(Fire Inspection Town Schedule)**  
BEFORE SELECTING THE DATE DESIRED. INSPECTIONS ARE PERFORMED BETWEEN 8:00  
A.M. AND 4:00 P.M.

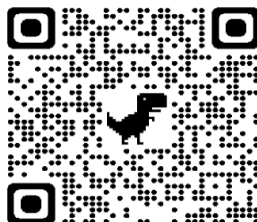
INSPECTION REQUESTS SHOULD BE SUBMITTED A MINIMUM OF THREE DAYS PRIOR TO  
DATE DESIRED TO BE SUITABLY SCHEDULED.

USE THE 'NOTES/SPECIAL INSTRUCTIONS' BOX IF YOU WANT THE OFFICIAL TO  
CONTACT YOU WITH A TIME FRAME, FOR LOCKBOX NUMBERS, ALTERNATE CONTACTS,  
LOCATION OF RELEASED PLANS, OR ANY OTHER INFORMATION.

ALL REQUIRED INFORMATION TO SCHEDULE AN INSPECTION IS ON THE PERMIT  
RECEIPTS. IF CHOOSING 'OTHER' FOR THE TYPE OF INSPECTION, USE THE PROVIDED  
BOX FOR A DESCRIPTION.

TO CANCEL AN INSPECTION CALL **609-567-3653** AS SOON AS POSSIBLE.

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**N.J. STATE LAW  
13:45A – 16.2**

**FOR INSPECTION  
BUILDING  
ELECTRIC  
PLUMBING  
FIRE PROTECTION  
ELEVATOR**

**FINAL INSPECTIONS  
ARE REQUIRED BEFORE  
FINAL PAYMENT IS MADE  
TO CONTRACTOR**