

Mullica Township Employment Opportunity

The Township of Mullica is seeking a part-time Zoning & Code Enforcement Official to review building code permit applications for zoning compliance with municipal zoning ordinances. Examine site plans, permit applications, Planning Board submissions. Prepare clear, comprehensive reports outlining findings, conclusions, and recommendations. Investigate zoning and property maintenance code violations and take appropriate enforcement actions, including issuing notices. Provide accurate written and verbal zoning guidance to applicants, municipal officials, and the public. The Zoning & Code Enforcement Officer works closely with the Planning Board Secretary and Construction Official.

Requirements/Qualifications: Minimum 3 years experience. Strong working knowledge of zoning regulations, municipal ordinances, and property maintenance codes. Ability to interpret and analyze the zoning ordinance for compliance with zoning permit applications and requests. Ability to prepare clear, sound, accurate, and informative reports containing finding, conclusions, and recommendations. Excellent written and verbal communication skills. Strong interpersonal skills to effectively engage with staff, residents, and professionals. Valid NJ driver's license is mandatory.

Email resume and letter of interest to mnewton@mullicatownship.org by January 2, 2026, no phone calls will be accepted. Salary range \$20 to \$26 per hour for 21 hours per week. Defined Contribution Retirement Plan, no health benefits. The Township of Mullica is an Equal Opportunity Employer.

Monica Newton,
Acting Municipal Clerk
Mullica Township