



Mullica Township
 PO Box 317, Elwood, NJ 08217
 609-561-7070 Ext:117
Nerwin@mullicatownship.org

RESALE APPLICATION

INSPECTION #: _____

DATE: _____

LOCK BOX #: _____

INSPECTION ADDRESS: _____ BLOCK: _____ LOT: _____

OWNER NAME: _____ BUYER NAME: _____

ADDRESS: _____ ADDRESS: _____

CITY: _____ CITY: _____

STATE/ZIP: _____ STATE/ZIP: _____

PHONE: _____ PHONE: _____

EMAIL: _____ EMAIL: _____

AGENT INFORMATION: _____

HEATING: GAS ELECTRIC OIL PROPANE

CONSTRUCTION: WOOD FRAME MASONRY STEEL FRAME BASEMENT GARAGE
 POOL _____ SHEDS _____ BEDROOM(S) _____ BATH(S)

THE FOLLOWING INFORMATION WILL BE NEEDED IN ORDER TO PROCESS YOUR CERTIFICATE OF OCCUPANCY

1. COPY OF APPROVED WATER TEST AND SEPTIC APPROVAL
2. COPY OF PRIVATE INSPECITON REPORT
3. COPY OF SURVEY, IF IN FLOOD AREA COPY OF ELEVATION CERTIFICATE
 FEE: \$75.00 FEE: \$25.00 with inspection report

FOR TOWNSHIP OFFICIAL ONLY: DO NOT WRTIE BELOW:

PAYMENT: CASH _____ CHECK # _____ AMOUNT: _____

RECEIVED BY: _____ SCHEDULED INSPECTION DATE: _____



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GUIDELINE FOR MAINTENANCE CODE CERTIFICATE INSPECTION

ENVIROMENTAL:

1. SANITATION: ACCUMULATION OF RUBBISH OR GARBAGE
2. GRADING AND DRAINAGE OF PROPERTY
3. INSECT AND RODENT HARBORAGE

EXTERIOR OR STRUCTURE CONDITION:

1. FOUNDATIONS: SEVERE CRACKS OR HOLES
2. EXTERIOR WALLS: ROTTEN WOOD OR HOLES, WATER PENETRATION
3. EXTERIOR MAINTENANCE OF STRUCTURE: PAINT OR SIDING
4. ROOFS: DETERIORATING SHINGLES, LEAKS OR DAMPNES PENERTRATING
5. DRAINAGE: GUTTERS, DRAIN PIPES OR PROPER ROOF SLOPES
6. STAIRS, LANDINGS, DECKS AND RAILINGS- TIGHT AND SOUND
7. DOOR HARDWARE: EXTERIOR DOOR HINGES, LOCKS AND FRAME
8. EXIT DOORS: ABLE TO BE OPERATED EASILY
9. BASEMENT WINDOWS: PROTECTED AGAINST ENTRY OR RODENTS
10. 3" NUMBERS MOUNTED TO FRONT OF BUILDING CONTRASTING COLOR

INTERIOR OF STRUCTURE CONDITIONS:

1. STRUCTURAL MEMBERS: FLOOR JOISTS TO BE STRUCURALLY SOUND
2. INTERIOR STAIRS AND RAILINGS: STRUCURALLY SOUND AND SECURE
3. FLOORS: BATHROOM TO BE WATER PROOF, OTHER FLOORS TO BE SOUND
4. SANITATION: CLEAN AND SANITARY CONDITONS
5. INSECT AND RODENT HARBORAGE: IN HOUSE, BASEMENT NAD CRAWL SPACE
6. MAINTENANCE OF INTERIOR: WALLS, CEILINGS, COUNTERS, ETC.
7. KITCHEN: MUST HAVE **AN APPROVED LISTED 2A-10BC FIRE EXTINGUISHER, NOT MORE THAN 10LBS**
8. LEAD: CERTIFICATE OF APPROVAL IF BUILT BEFORE 1978

SANITARY AND HEATING REQUIREMENTS:

1. SANITARY FACILITIES: SINKS, TOILETS, BATHS, ETC.
2. WATER HEATER: PROPER WORKING ORDER
3. HEATING FACILITIES: PROPER WORKING ORDER
4. SEPTIC SYSTEM: PROPER CERTIFICATION
5. WELL: LABORATORY CERTIFIED

LIGHTING AND VENTILATION:

1. NATURAL LIGHT: AT LEAST ONE WINDOW PER HABITABLE ROOM
2. ELECTRICAL OUTLETS AND WALL SWITCHES-MUST BE FUNCTIONAL
3. GFI: KITCHEN AND BATHROOM
4. VENTILATION: WINDOWS MUST BE OPERABLE OR TOHER ADEQUATE VENTING
5. SMOKE DETECTORS: MUST BE FUNCTIONAL-ONE (1) FOR EACH LEVEL WITH 10' OF SLEEPING AREA.
6. CARBON MONOXIDE DETECTORS: MUST BE FUNCTIONAL-ONE (1) FOR EACH LEVEL WITH 10' OF SLEEPING AREA
7. CEILING FIXTURES: MUST BE PROPERLY ATTACHED OR COVER PLATES

***NOTE*:** ABOVE REQUIREMENTS MAY BE ADDED TO BY DISCRETION OF INSPECTION IF APPLICABLE. UPON THE DISCRETION OF THE CODE INSPECTOR, A CONDITIONAL CERTIFCATE OF OCCUPANCY MAY BE GRANTED WITH PROVISIONS THAT THE NECESSARY MINOR VIOLATIONS BE CORRECTED WITHIN 90 DAYS OF THE SALE OF THE PROPERTY.