

MULLICA TOWNSHIP

PLANNING BOARD APPLICATION

Planning Board meetings are normally held on the **FIRST WEDNESDAY** of each month at 7:00pm in the Mullica Township Municipal Building, 4528 White Horse Pike, Elwood. **ONE Application** must be submitted to the board Secretary at least 30 days **PRIOR** to the meeting date to deem the application complete to be placed on the Agenda. Once deemed complete, **FIFTEEN (15) collated copies** must be submitted in **FULL SETS** with any and all supporting documentation along with the appropriate filing and escrow fees. If not submitted in sets, documentation will be returned to the applicant. **For a Variance a current signed, sealed survey showing proposed addition with setback dimensions must be submitted.**

Applications requiring Notice: If you need to notice for your application, you must contact the **TAX ASSESSOR** to receive a Certified List of property owners (Cost \$10.00). Notices are to be sent by Certified Mail ten (10) days prior to the meeting. Certified list, green cards, copy of notice, and proof of publication must be submitted to the Secretary prior to the night of the meeting.

Tax Assessor:

Gerry Mead

Hours: Monday & Wednesday: 5pm-8pm
1st & 3rd Saturdays: 9am-3pm
Phone: 609-561-3177 ext:119

Publication:

Hammonton Gazette: 609-704-1940
Atlantic City Press: 1-866-568-724 ext.:6627

Any questions please contact Nadine Erwin, Planning Board Secretary 609-561-7070 ext.: 117

If you are not familiar with the Mullica Township Developmental Ordinance requirements, please make an appointment with the Zoning officer 609-561-7070 ext.: 117, prior to filling out the application. For further information, visit our website at mullicatownship.org.

**APPLICATION TO
MULLICA TOWNSHIP PLANNING BOARD**

PROJECT NAME: _____ DATE RECEIVED: _____

BLOCK: _____ LOT(S): _____ APPLICATION FEE: \$ _____

PROPERTY ADDRESS: _____ ESCORW FEE: \$ _____

1. APPLICANT NAME: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

CHECK ALL THAT APPLY:

- | | | |
|--------------------------------------|---|--|
| <input type="radio"/> BULK VARIANCE | <input type="radio"/> MINOR SUBDIVISON (EXEMPT) | <input type="radio"/> DENISTY TRANSFER |
| <input type="radio"/> USE VARIANCE | <input type="radio"/> MAJOR SUBDIVISION/ PRELIMIARY | <input type="radio"/> STREET VACATION |
| <input type="radio"/> INTERPRETATION | <input type="radio"/> MAJOR SUBDISION FINAL MAJOR | |
| <input type="radio"/> INFORMAL | <input type="radio"/> SITE PLAN/ PRELIMINARY | |
| <input type="radio"/> CONDITION USE | <input type="radio"/> SITE PLAN/ FINAL | |

APPLICANT IS: PLEASE CHECK: OWNER AGENT CORPORATION PARTNERSHIP LLC

IF THE APPLICANT AND /OR OWNER IS A CORPORATION, LLC OR PARTNERSHIP SET FORTH THE NAMES ADDRESSES OF ALL STOCKHOLDERS, PARTNERS OR MEMEBERS HAVING 10% OR MORE INTEREST ON A SEPARATE PAPER. CORPORATIONS MUST BE REPRESENTED BY A NEW JERSEY LICENSED ATTORNEY AND INLCUDE A RESOLUITON AUTHORIZING THE APPLICATION.

2. OWNER'S NAME: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

ALL OWNERS MUST BE IDENTIFIED AND SIGN APPLICATION. (USE ADDITONAL PAGES IF NECESSARY)

3. ATTORNEY: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

4. PLANNER/SURVEYOR: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

5. ARCHITECT: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

ATTACH ADDITIONAL SHEETS IF NECESSARY:

6. LOCATION OF PROPERTY: _____

ZONE: _____ LOT AREA: _____ LOT DIMENSIONS: _____

7. CURRENT USE: _____

8. PROPOSED USE: _____

9. WHEN WAS PROPERTY PURCHASED: _____

10. DATE OF LAST CERTIFICATE OF OCCUPANCY: _____ ATTACH COPY

11. DATE OF LAST CONSTRUCTION, ALTERATION, OR ADDITION: _____

<u>12. EXISTING CONDITIONS:</u>	<u>PROPOSED CONDITION</u>	<u>VARIANCE NEEDED</u>
BUILDING HEIGHT: _____	BUILDING HEIGHT: _____	_____
FRONT YARD SET BACK: _____	FRONT YARD SET BACK: _____	_____
SIDE YARD SET BACK: _____	SIDE YARD SET BACK: _____	_____
SIDE YARD SET BACK: _____	SIDE YARD SET BACK: _____	_____
REAR YARD SET BACK: _____	REAR YARD SET BACK: _____	_____
DIST. TO ADJ. STRUCTURE _____	DIST. TO ADJ. STRUCTURE: _____	_____
LOT COVERAGE(SQ.FT) _____	LOT COVERAGE (SQ. FT) _____	_____
NO. PRINCIPLE STRUCTURES _____	NO. OF PRINCIPAL STRUCTURES _____	_____
NO. ACCESSORY STRUCTURES _____	NO. OF ACCESSORY STRUCTURES _____	_____

*Please provide photos showing: street view/front, sides and rear, also aerial photo off google.

13. EXISTING RESTRICTIONS:

(A) DEED RESTRICTIONS: _____ ATTACH COPIES NONE _____

(B) EASEMENT: _____ ATTACH COPIES NONE _____

14. VARIANCES AND WAIVER:

(A) LIST REQUIRED VARIANCES: (INCLUDE ORDINANCE NUMBER)

NONE _____

15. BRIEFLY DESCRIBE ANY PRIOR OR CURRENTLY PENDING PROCEEDING BEFORE THE LAND USE BOARD OR ANY OTHER FEDERAL, STATE, COUNTY OR LOCAL BOARD OR AGENCY INVOLVING THE PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION AND ATTACH COPIES OF ANYH APPLICATION, SUPPORTING DOCUMENTATION, PLEADINGS, DECISIONS AND/OR ORDERS FROM THE REVELENT ENTITY INCLUDING ANY DENIALS.

NONE _____

16. LIST ALL MATERIAL SUBMITTED WITH THIS APPLICATION I.E. PLANS, SURVEYS, DRAWINGS, PHOTOS, REPORTS.ETC.

PROOF OF PAYMENT OF TAXES

MULLICA TOWNSHIP TAX COLLECTOR
PO BOX 317
ELWOOD, NJ 08217

RE: BLOCK #: _____ LOT #: _____

ADDRESS:

ASSESSED OWNER:

TAXES PAID TO DATE: _____

TAXES DUE AS FOLLOWS: _____

RESPECTFULLY YOURS,

TAX COLLECTOR
MULLICA TOWNSHIP

CERTIFICATIONS

I CERTIFY THAT THE FORGOING STATEMENTS AND THE MATERIALS SUBMITTED ARE TRUE. I FURTHER CERTIFY THAT I AM THE INDIVIDUAL APPLICANT OR THAT I AM AN OFFICER OF THE CORPORATION OR THAT I AM A GENERAL PARTNER OF THE PARTNERSHIP APPLICANT. IF THE APPLICANT IS A CORPORATION THIS MUST BE SIGNED BY AN AUTHORIZED CORPORATE OFFICER. IF THE APPLICANT IS A PARTNERSHIP, THIS MUST BE SIGNED BY A GENERAL PARTNER.

SWORN TO AND SUBSCRIBED BEFORE ME THIS
_____ DAY OF _____, 20_____

NOTARY PUBLIC

SIGNATURE OF APPLICANT

**ALL OWNERS OF RECORD AND APPLICANT MUST SIGN APPLICATION. ATTACH
ADDITIONAL PAGES IF NECESSARY.**

DATES: _____

OWNER PRINT NAME UNDER SIGNATURE

DATES: _____

OWNER PRINT NAME UNDER SIGNATURE

APPLICANT SIGNATURE (IF DIFFERENT FROM OWNER):

DATES: _____

APPLICANT PRINT NAME UNDER SIGNATURE

DATES: _____

APPLICANT PRINT NAME UNDER SIGNATURE

MUST BE SIGNED BY OWNER(S) AND /OR APPLICANT NOT ATTORNEY

MULLICA TOWNSHIP PROFESSIONAL STAFF

ENGINEERING & PLANNING

**DEBORAH WAHL, PE,PP,CME
DORAN ENGINEERING
840 NORTH MAIN STREET
PLEASANTVILLE, NEW JERSEY 08232
WAHL.DORAN7@GMAIL.COM
609-646-3111**

**PLANNING BOARD ATTORNEY
TIMOTHY MAGUIRE, SOLICITOR
200 JACKSON AVENUE
NORTHFIELD, NEW JERSEY 08225
MAGMAGLAW@AOL.COM
609-641-1166**

**PLANNING BOARD SECRETARY
NADINE ERWIN
POST OFFICE BOX 317
ELWOOD, NEW JERSEY 08217
NERWIN@MULLICATOWNSHIP.ORG
609-561-7070 EXT: 117**

APPLICATION AND ESCROW FEES:

<u>CATEGORY</u>	<u>APPLICATION FEE:</u>	<u>ESCROW FEE:</u>
A. SUBDIVISIONS		
1. MINOR	\$50.00 PER LOT	\$600.00
2. MAJOR PRELIMINARY	\$175.00 PER LOT	\$750.00
3. MAJOR FINAL	\$125.00 PER LOT	(\$100 PER LOT) 100% OF ORIGINAL ESCROW
4. ADMINISTRATIVE REVIEW	\$75.00	\$250.00
5. MAP UPDATE		\$100.00
B. <u>SITE PLANS NON-RESIDENTIAL</u>		
1. MINOR UNDER 5,000 SQUARE FEET RETAIL/ COMMERCIAL AND UNDER 15 PARKING SPACES	\$400.00	\$1,500.00
2. UNDER 10,000 SQUARE FEET WAREHOUSE AND UNDER 25 PARKING SPACES	\$400.00	\$1,500.00
3. PRELIMINARY MAJOR	\$500.00	\$2,500.00
UNDER 5,000 SQ FT GFA	\$600.00	\$2,500.00
5,001 TO 10,000 GFA	\$700.00	\$2,500.00
10,001 TO 50,000 GFA	\$800.00	\$2,500.00
100,001 TO GFA OR GREATER	\$900.00	\$2,500.00
4. FINAL MAJOR	\$400.00	\$2,500.00
C. <u>SITE PLANS RESIDENTIAL</u>		
1. PRELIMINARY MAJOR	\$400.00	\$2,500.00
2. UP TO 30 UNITS	\$500.00	\$2,500.00
3. 31 TO 100 UNITS	\$600.00	\$3,000.00
4. 101 TO 200 UNITS	\$700.00	\$3,500.00
5. 201 UNITS OR GREATER	\$800.00	\$4,000.00
6. FINAL	100% PRELIMINARY FEES AND ESCROWS	
7. ADMINISTRATIVE REVIEW	\$175.00	\$500.00
D. INFORMAL/CONCEPTUAL MEETING	\$150.00	\$500.00
E. SPECIAL MEETING	\$500.00	\$500.00
F. VARIANCES		
1. APPEAL AND INTERPRETATION	\$95.00	\$200.00
2. CONDITIONAL USE	\$200.00	\$200.00
3. HARDSHIP	\$150.00	\$200.00
4. USE AND DENSITY (RESIDENTIAL) SINGLE OR TWO FAMILY DWELLING	\$150.00	\$200.00

APPLICATION AND ESCROW FEES:

<u>CATEGORY</u>	<u>APPLICATION FEE:</u>	<u>ESCROW FEE:</u>
MULTIPLE- FAMILY	\$200.00	\$200.00
USE NON-RESIDENTIAL	\$250.00	\$200.00
G. WAIVER REQUEST (CHECKLIST AND OR DESIGN WAIVER)	\$50.00/\$25.00 PER EACH ADDITIONAL WAIVER	
H. MINOR OR MAJOR AMENDMENTS SITE PLANS OR SUB DIVISIONS	\$200.00	50% OF ORIGINAL ESCROW
I. REQUEST FOR APPROVAL SITE PLAN OR SUB DIVISION	\$100.00	\$100.00
J. REQUEST FOR EXTENSION	\$100.00	\$100.00
K. ZONING PERMIT	NEW HOME	\$150.00
	ADDITIONS OVER 600 SQ FT	\$75.00
	ADDITIONS UNDER 600 SQ FT	\$25.00
	LETTER OF CERTIFICATION	\$35.00
L. USE PERMIT REQUIRED FOR ALL NON RESIDENTIAL USES WHEN ESTABLISHED, SOLD OR LEASED-EXCLUDING THOSE USES REQUIRING A MUNICIPAL LICENSE		\$25.00
M. RESOURCE EXTRACTION PERMIT	\$400.00	\$2,000.00
N. FORESTRY PERMIT	\$250.00	\$250.00
O. ROAD OPENING PERMIT ADDITIONAL ESCROW TO BE DETERMINED BY ENGINEER	\$25.00	\$100.00
P. VACANT STREET	\$100.00	\$200.00
1. MAP UPDATE		\$100.00 PER STREET
Q. DENSITY TRANSFER	\$50.00/LOT	\$250.00
R. CERTIFICATE OF NON CONFORMITY	\$50.00	
S. TRANSCRIPTION	100% OF ACTUAL COST	
T. COPY OF MEETING RECORDINGS	\$10.00 PER DISC	
U. COPIES OF MINUTES, DECISION, RESOLUTIONS	\$0.25 FOR FIRST 10 PAGES, \$.10 THEREAFTER	

APPLICATIONS AND ESCROW FEES RECITED HEREINABOVE ARE "MINIMUMS" WHICH MUST ACCOMPANY THE APPLICATION. AN APPLICATION SHALL NOT PROCEED UNTIL THE APPLICATION FEE(S) REQUIRED HAVE BEEN PAID. THE SECRETARY FOR THE APPROPRIATE BOARD SHALL EXERCISE HIS/HER DISCRETION IN ESTABLISHING THE FIGURE REQUIRED FOR THE ESCROW FUND, IN THE EVENT THE PROJECT WILL REQUIRE MORE TIME FOR REVIEW THAN HAS BEEN PROVIDED FOR BY THE FIGURES RECITED HEREINABOVE, OR THE PROJECT IS OF A NATURE THAT IS NOT EXPRESSLY INCLUDED IN THE ON THE AFOREMENTIONED CATEGORIES.

APPLICATION FEES AND ESCROW MUST BE SUBMITTED IN SEPARATE CHECKS PAYABLE TO MULLICA TOWNSHIP. THE SECRETARY SHALL FORWARD THE ESCROW FEE TO THE FINANCE OFFICER FOR DEPOSIT INTO AN APPLICANT'S ESCROW ACCOUNT. THE APPLICATION FEES SHALL BE DEPOSITED INTO THE GENERAL ACCOUNT OF MULLICA TOWNSHIP.

FUNDS SHALL BE APPLIED TO PROFESSIONAL COSTS CHARGED TO THE TOWNSHIP BY PROFESSIONAL CONSULTANTS (PLANNER, ENGINEER, ATTORNEY, AND ANY OTHER CONSULTANT OR SPECIALIST RETAINED BY THE BOARD) FOR SERVICES OR REVIEW, REGARDING THE DEVELOPMENT APPLICATION. ADDITIONAL FUNDS MAY BE REQUIRED WHEN THE ORIGINAL AMOUNT IS DEPLETED BY 50% AND THE DEVELOPMENT APPLICATION IS STILL IN PROGRESS. THE APPROPRIATE BOARD SECRETARY SHALL DETERMINE THE AMOUNT OF ADDITIONAL FUNDS NEEDED.

ALL ESCROW AMOUNTS NOT ACTUALLY USED SHALL BE REFUNDED PURSUANT TO THOSE REQUIREMENTS LISTED WITHIN N.J.S.A 40:55D-53.2d.

IN ACCORDANCE WITH N.J.S.A 52:27D-126e, NO PERSON SHALL BE CHARGED A CONSTRUCTION PERMIT SURCHARGE FEE OR ENFORCING AGENCY FEE OR ANY CONSTRUCTION, RECONSTRUCTION, ALTERATION, OR IMPROVEMENT DESIGNED AND UNDERTAKEN SOLELY TO PROMOTE ACCESSIBILITY BY DISABLED PERSONS AN EXISTING PUBLIC OR PRIVATE STRUCTURE OR ANY OF THE FACILITIES THEREIN. ADDITIONALLY, A DISBALED PERSON, OR A PARENT OF SIBLING OF A DISABLED PERSON, SHALL NOT BE REQUIRED TO PAY ANY MUNICIPAL FEE OR CHARGE IN ORDER TO SECURE A CONSTRUCITON PERMIT FOR ANY CONSTRUCITON, RECONSTRUCTION, ALTERATION OR IMPROVEMENT WHICH PROMOTES ACCESSIBILITY TO HIS/HER OWN LIVING UNIT.

SAMPLE NOTICE:

You are hereby notified that (name of applicant) has applied to the Mullica Township Planning Board for (type of application) and any and all variances, which will permit me to (list type of activity) at my property located at (physical address), Block_____ Lot_____, Mullica Township, New Jersey.

A public hearing on my application will be by the Mullica Township Planning Board at 7:00pm on (the date) in the Mullica Township Municipal Building located at 4528 White Horse Pike, Elwood, New Jersey. If you have any objection to the granting of this application, please attend the meeting and you will be heard. Application documents are available for review in the Municipal Construction Office from 8:30am-4:00pm.

(Name), Applicant

If you are noticing for a specific variance, you must list the variance