

ELECTRONIC TOWNSHIP MEETING RULES

Township electronic meetings shall follow all standard operating protocols and regulations used in regular meetings. All meetings shall be recorded.

For electronic meetings;

- A. The meeting shall be for a maximum period of two hours, with the right reserved to the Chair (Mayor or Deputy Mayor) to limit the meeting time to a shorter length, in which event the end time of the meeting may be shorter than the ending time announced at the start of the meeting,
- B. The Chair shall “host” (have electronic control) of the meeting. The control shall allow for the muting and/or disconnecting of any participant who engages in profane or other disruptive behavior.
- C. At the beginning of any public comment portion, the chair will announce the following:
 - a. There are two portions of public comment. The first is only for Township residents or Township property owners. When there are no more residents or owners with comments, then the second portion will be opened for general public comments.
 - b. All members of the public attending electronic meetings shall not be permitted to comment more than two times, not to exceed two minutes each time, on any one subject germane to an issue then before the Committee, unless given special permission for extra time by majority vote of the Committee members, and shall comment only during that portion of the meeting as established by Rule.
 - c. Any person wishing to comment shall give their name and address at the beginning of their comment.
 - d. The chair shall have discretion to close those public portions after determining an appropriate time frame for such comments.