

MULLICA TOWNSHIP STREET VACATION APPLICATION INSTRUCTIONS

Planning Board meetings are normally held on the **FIRST WEDNESDAY (check with Secretary in case of Holiday)** of each month at 7:30 PM in the Mullica Township Municipal Building, 4528 White Horse Pike, Elwood. **One application** must be submitted to the Board Secretary at least **30 days prior** to the meeting date to deem the application complete and to be placed on the agenda. Once deemed complete, **fifteen collated (15) copies** must be submitted in full sets with any and all supporting documentation along with the appropriate filing and escrow fees. If not submitted in sets, documentation will be returned to the applicant. Fees for a Street Vacation (per street): \$100.00 Application; \$300.00 Escrow.

NOTICE REQUIREMENTS: A street vacation application requires notice. You must contact the Tax Assessor to receive a Certified List of Property Owners (cost \$10.00). Notices are to be sent by certified mail ten days prior to the meeting date. Also a notice must be placed in one of the Official Newspapers **at least 10 days prior** to the meeting. Certified list, green cards, copy of notice and proof of publication must be submitted to the Secretary prior to the night of the meeting.

Tax Assessor, Gerry Mead	Egg Harbor/Hammonton News: 856-691-5000
Hours: Mon. & Wed. 5pm – 8pm	Hammonton Gazette: 704-1940
1 st & 3 rd Saturdays 9am – 3pm	Atlantic City Press: 1-866-568-724 Ext. 6627
Phone: 561-3177 ext. 119	

Sample Notice

Mullica Township Planning Board

TAKE NOTICE that YOUR NAME AND ADDRESS AND BLOCK AND LOT have applied to the Mullica Township Planning Board for a street vacation request. The application is requesting a street vacation of NAME OF STREET between NAME OF STREET and NAME OF STREET, located in Mullica Township. The Applicant may also request consideration for any and all additional waivers and variances as deemed necessary by the Board.

A public hearing on this application will be held by the Mullica Township Planning Board at 7:30 PM on DATE, in the Mullica Township Municipal Building, 4528 White Horse Pike, Elwood, NJ. If you have any objection to the granting of this application, attend the meeting and you will be heard. Application documents are available in the Township Clerk's Office, 4528 White Horse Pike, Elwood, from 9am – 4pm.

YOUR NAME, Applicant

Any questions please contact: Kimberly Johnson, Planning Board Secretary 609-561-7070

**TOWNSHIP OF MULLICA
STREET VACATION APPLICATION**

To be completed by applicant.

1. STREET TO BE VACATED:

Street: _____

Page _____ Block _____ Lot(s) _____

Page _____ Block _____ Lot(s) _____

Street vacation is located between _____ and _____

Zoning District _____ Will this street vacation land lock any properties

_____ Yes _____ No

Reason for Request _____

2. APPLICANT

Name: _____

Address : _____

Telephone # & Email: _____

Applicant is a: Partnership Individual Corporation (corporations must be represented by an Attorney) If applicant is a corporation or partnership, on company letterhead set forth the names and addresses of all stockholders or partners having an interest of 10% or more. (Pursuant to N.J.S. 40:55D-48.1, the names and addresses of all Persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with N.J.S. 40:55D-48.2 that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed.)

3. PROFESSIONALS AND/OR EXPERTS:

Name: _____ Profession: _____

Address: _____ Phone No.: _____

Name: _____ Profession: _____

Address: _____ Phone No.: _____

4. LIST OF MAPS AND/OR OTHER SUPPORTING DOCUMENTS:

Quantity Description of Item

CERTIFICATIONS

5. I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an Officer of the corporate applicant and that I am authorized to sign the application for the Corporation or that I am a general partner of the partnership applicant. [If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.]

Sworn to and subscribed before me this
____ Day of _____, 20 ____

APPLICANT

NOTARY

I understand that the sum of \$_____ has been deposited in an escrow account (Builder's Trust Account). In accordance with the Ordinances of the Township of Mullica, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account within fifteen (15) days.

APPLICANT

Mullica Township Professional Staff

Engineering

Jason T. Sciallo, PE, 609-437-2100
Marathon Engineering
1616 Pacific Avenue, Suite 501
Atlantic City, NJ 08401
Jay.Sciallo@marathonconsultants.com

Planning

Lance B. Landgraf, PP, AICP, 609-432-9024
LB Landgraf & Associates, LLC
9 S. Harvard Avenue
Ventnor, NJ 08406
lblandgraf@gmail.com

Planning Board Attorney

Timothy Maguire, Solicitor 609-641-1166
200 Jackson Avenue
Northfield, NJ 08225
magmaglaw@aol.com

Planning Board Secretary

Kimberly Johnson, 609-561-7070
Post Office Box 317
Elwood, NJ 08217
kjohnson@mullicatownship.org

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